

EOW MAKERS MARKET 2021 | Stall Application

Saturday, 3rd December 11:00 - 17:00

Once completed, please return this application to Jessi James either in person at the EOW office, or by email to jessi@edinburghopenworkshop.co.uk.

Be sure to include with application any requested information or files, all in PDF or JPEG format.

Please complete all relevant sections:

Trading Name:	
Name on Invoice (if different):	
Address:	
Business Website (if applicable):	
Are you bringing a car? <i>The car park is available for loading, on street parking available.</i>	
Contact Name:	
Phone Number:	
Email Address:	

Please check one of the following:

Single Open Area Table: £30	
Half Bay (shared 3m x 3m space, 1 table): £40	
Full Bay (individual 3m x 3m space, 2 tables): £80	

Give a brief, marketable description of your business, and any available online links to add to your makers space for marketing. Please also include a business logo if applicable, as well as few images of your work.

Space requirements:

Do you have any special space use requirements or requests?	YES / NO
If yes, please briefly detail those here:	

PRODUCT INFORMATION

Are all your products handmade/produced by you?	YES / NO
If not, do you personally know the person who makes/produces them?	YES / NO
If not you, provide the name and contact information of the maker.	

Please list below all the products you intend to sell:

Note – the item descriptions should be specific – hand-carved bowls, stitched accessories, etc. Generalities such as goods, gifts, or accessories will not be accepted.

Product	Description	Place of Production

Additional Information. Please include any information that might be helpful for us to know in accessing what space might best suite your stall and stock.

TERMS AND AGREEMENTS

- I understand that EOW offers no liability coverage outside of the space itself, and that I must have adequate insurance coverage for all stock or fixtures that I bring into the space.
- I understand that EOW does not have a means of processing transactions for sellers, and I will be prepared to take any customer payments on the day of the event.
- I understand that once this application approved, I will be asked to remit payment for the requested tables within **10 days** of notification, or those tables may be given to another applicant.
- Once application is approved, you must submit a confirmation of payment if done by BACs, or handed in with a cash or direct card transaction (Santander Account 25552977 sort code 09-01-29)
- Once a payment is processed, there is a **7 day** cancellation period where you can receive a full refund of the requested bay. After that, refunds can only be considered on a case by case basis.

PLEASE NOTE: Written notice is required for any cancellation.

APPLICANT

Signature: _____ Date: _____

Printed Name: _____