

Edinburgh Open Workshop

## General Workshop Apprentice (Age 21-25)

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| <b>Location:</b>       | Edinburgh, Leith   |
| <b>Training:</b>       | Woodwork & Metal Work machinery, tools, and practical scenic carpentry with on-site and workshop-based fabrication experience. |
| <b>Responsible to:</b> | Workshop Manager   |
| <b>Salary:</b>         | £9.18 p/hr   |
| <b>Hours:</b>          | 25 hours a week – includes some weekends   |
| <b>Closing Date:</b>   | 07 February 2022   |
| <b>Start Date:</b>     | On or before 31st March 2022   |

### About Us:

Edinburgh Open Workshop (EOW) is an innovative, creative co-working space, offering membership-based, Pay-As-You-Go access to workshop facilities, machinery, power tools, hand tools, workbenches, fabrication space, textile bays and long-term resident maker space, studios, and office space. A not-for-profit social enterprise that is expanding, we are Edinburgh's only open-access workshop, supporting a community of over 300 hobbyist and professional makers, designers, and creatives.

### The role:

EOW has a small, close-knit, and dedicated team and we are looking for someone friendly, smart, and motivated to train with us as a General Workshop Apprentice; to undertake a structured program of study and workshop work to gain the required skills and knowledge necessary to become a skilled scenic carpenter in your own right and with the necessary skills to support the operational requirements of a busy workshop.

This is a 6 month initial contract with the potential for extension depending on funding.

### Key Responsibilities:

- Observing, learning, and understanding a wide range of practical skills and processes under the instruction of skilled technical staff.
- Demonstrating these skills and processes as the training progresses; working independently or as part of a team, to undertake tasks as instructed and increasing overall contribution to the workshop.
- Learning and understanding the importance of health and safety within the workshop, workspaces, and the building.
- Developing the skills to construct or modify builds and/or equipment following verbal instruction to a high degree of precision.
- Developing the skills to construct or modify builds and/or equipment when interpreting drawings or plans to a high degree of precision.
- Learning and understanding how to maintain workshop equipment and to keep it in good repair.
- Maintaining a log over the duration of the apprenticeship, recording work undertaken, skills learned and any observations.
- Maintaining and ensuring general good housekeeping of the workplace and workshop.
- To act in a professional manner at all times, whether working in the building or on site with clients.
- To perform any other duties appropriate to the grade and role of the post holder.

### Required Skills:

- Ability to work as part of a team
- Punctuality
- A genuine interest in learning
- A genuine interest in fabrication
- A genuine interest in developing a career

**Candidate should have an interest in:**

- Wood and/or metal work
- CAD Skills
- CNC Operation

EOW will provide training

**Personal Qualities:**

- Self-motivated and proactive
- A high level of personal drive and energy
- Calm and confident with excellent interpersonal skills
- Ability to collaborate and be flexible in a pressured working environment

**Note:**

This role can be physically demanding.

For more information, please email: [tash@edinburghopenworkshop.co.uk](mailto:tash@edinburghopenworkshop.co.uk)